

## Highlights of Vestry Meeting – September 11, 2018

### Opening & Formation

The meeting opened at 7:00 p.m. with prayer led by Fr. Douglas. A quorum was present. A brief time of formation and discussion followed.

### DISCUSSION & DECISION

#### Structure – Commissioned Vestry

Fr. Bob gave a sample outline for the pastoral care commission and a diagram representing how it is structured. Each member of a commissioned vestry is a liaison to the commission structure, not the de facto leader of the activities going on within the structure. In a small church the commission leader might be the person able to do all functions within their area, but not in a church of our size. A large church needs to have structure to operate, and this is an attempt to put one in place. Each commission has committees within it, with their own leader and members. This layout shows the many elements of how each committee works. The vestry liaison communicates with those leaders at least monthly, and shares their needs, concerns, and requests with the vestry, so that the vestry can take action. As to spending in each area, if a leader has an approved budget amount, they are free to spend up to that amount as they see fit. Vestry can amend those budget amounts if it becomes necessary.

#### Real Estate Agent Update

Charlie Towater shared some copies of the first marketing brochure that Coastal Properties created. This is the fact sheet for targeted advertising platforms. They reported talking with one potential client already. They also plan to do a drone survey of the parcel for further marketing. No vestry person has heard any specific feedback from parishioners. We'll talk about this monthly with the congregation to keep the conversation and topic alive.

#### Organist Update

Fr Bob and the search committee will audition two candidates on September 20<sup>th</sup> & 21<sup>st</sup>. They started with three Skype interviews and reference checks. Both are strong candidates; one is local and the other is planning to relocate here regardless of this position.

#### Sexton Update

Fr. Bob has spoken to Staff Source LLC about the sexton position requirements. One of their agents is looking to identify candidates. No other actions have been taken yet.

#### Stewardship

Bill Lynch and Fr. Bob attended the Diocesan Stewardship Workshop. They shared a packet of information they received there. Churches of various sizes and budgets presented stewardship strategies that have worked in their congregations. Representatives from The Episcopal Network for Stewardship (TENS) also presented ideas. The diocese pays for churches to have access to TENS materials, and Bill encouraged vestry members to look at their website. The dates below are the major markers for this year's campaign. This year's effort will be more compact, but also centered in prayer for our mission and ministry. An element we have not had before is the day of prayer before the kickoff Sunday. This will be a day to have the church open, with volunteers taking shifts to be available to pray with anyone who stops in. There will be prayer slips out a couple of weeks ahead to encourage participation.

- October 20, 9am – 5pm      Day of Prayer Saturday
- October 21                      Kick off drive Sunday

- 3 weeks (Themes - time/talent/treasure)
- October 31 (or there about) Mail pledge cards and rector letter
- November 11 Ingathering / blessing Sunday

### **New Member's Dinner**

This dinner will be Tuesday, October 2<sup>nd</sup> at 7:00 pm, coordinated by Jim Young. Jim requests that as many vestry people as possible commit to attending, bringing a potluck dish, and being prepared to talk about their commission ministries.

### **Resolution to Modify By-Laws**

As discussed at the August meeting, we added language that would be inclusive of those cohabitating as part of the immediate family definition. No other substantive feedback was submitted by the agreed date of September 1<sup>st</sup>. The format was simplified and some of the sections renumbered as part of cleaning up the document, but no other changes have been made to the By-Laws vestry is voting on at this meeting.

The following resolution was duly adopted by the vestry of St. Mark's Episcopal Church at a regularly scheduled meeting held on 09/11/2018, a quorum being present:

- Whereas, to the modification of the existing By-Laws of St. Mark's Episcopal Church of Tampa, Inc; and
- Whereas, having duly reviewed proposed modifications to the existing By-Laws as presented in the regular meeting of the vestry held 08/14/2018 and
- Resolved, that the By-Laws presented in this meeting be adopted

Diana Overton moved to accept this resolution to modify the corporate By-Laws as presented. Laura Jeanne Johnson seconded and the motion carried unanimously.

### **COMMISSION REPORTS REVIEW**

There is still difficulty getting consistent commitment to cook the breakfasts weekly. Sam Trotman and Rick Dean have not had enthusiastic responses to their requests for volunteers. From now on the adult Sunday School talks will go over the sound system so everyone can hear what's being said.

### **TREASURER'S REPORT**

#### **Cash Flow**

The amount of money on hand is still a problem. We have had a couple of stronger weeks in terms of giving, but this is still a problem that we need to keep working on. Fr. Bob did break the deficit number down into an amount per family. This will make it easier for people to picture how they can help close the gap of such a large amount.

#### **Line of Credit Update**

Jillian submitted the necessary documentation to the Bank of Tampa and we are waiting for their response.

#### **Approval of Financial Reports**

Pam Frost moved to accept the August financial reports. The motion was seconded by Sam Trotman and carried unanimously.

### **Conclusion**

The discussion was opened to reflections and final comments. Laura Jeanne Johnson moved to adjourn the meeting. Diann Crawford seconded the motion and the meeting was unanimously adjourned at 8:35 p.m. A closing prayer was led by Anna Ashworth.

## **Commission Reports, September 2018**

### **SENIOR WARDEN'S REPORT – Charlie Towater**

### **JUNIOR WARDEN'S REPORT – Sam Trotman**

The painting of the kitchen is finally completed, the floor has been stripped and waxed. Project to paint the Youth Room was also completed and the floor of that room was also stripped and waxed. We encountered problem in the Youth Room: the battery pack to the emergency light caught fire. The electrician was called immediately, and he rewired the light; he recommended replacement of battery pack. Have contacted Electrical Parts store and they are checking to see if they can locate that particular battery pack, have not yet heard from them about the status of their search but am following up.

### **ADULT EDUCATION – Cliff Opp**

### **COMMUNICATIONS – Diann Crawford**

The short profiles in the weekly online newsletter continue. To date I have done 31 interviews.

I am attempting to put together a committee to both provide advise and to help with news releases, Facebook and Instagram communications, re-designing the web page, etc. Clearly there could be improvements in these areas. We already have 2 fantastic, experienced, and motivated volunteers. Hopefully a few others will sign on. I anticipate the first meeting will be mid-September.

### **ENDOWMENT – Bill Lynch**

In coordination with our blessings and prayers on first Sunday for those with Birthdays during the month, the Endowment committee will provide bulletin information and opportunities for speaking.

The Endowment committee provided financials to the Vestry recently. The committee chair appreciates the comments of St. Mark's audit committee and will review audit comments at its upcoming September Endowment meeting.

### **FELLOWSHIP & PARISH LIFE – Rick Dean**

Sam and I are actively seeking volunteers to get the breakfast ministry up and running on a more regular basis now that Sunday School is beginning.

### **MEMBERSHIP & GROWTH – Jim Young**

#### **Greeters Ministry**

- No updates

### **Additional Membership Growth and Evangelism Initiatives**

- New Member's Dinner is scheduled for Tuesday, October 2, 2018.
  - o Announcements regarding it will begin on Sunday, September 9, 2018. There will be a signup sheet to record attendees so that we are prepared in advance.
  - o I would like to make flyers and put up around the building.
  - o I would like to advertise in our weekly email.
  - o Please consider attending the dinner and discussing your ministries. If unable to attend and discuss, please consider providing a written description of ministries so we can inform new members in attendance.
  - o Please consider attending the dinner and providing a covered dish or finger food.
- A new Visitor Package/Gift is in the design phase with Father Bob and Jim.
- An initiative to attract youth and families to the St. Marks through soccer training is in the preliminary analysis phase with Father Bob and Jim.

### **OUTREACH & EVANGELISM – Fran Weissing**

#### **HOPE**

The justice ministry is ramping up for this year's cycle, with 3 listening meeting options scheduled for September 13, 18, and 23. At these meetings we discover community concerns, then meet with the other 23 congregations to develop the top 3 workable priorities for research to action. Our 2nd year Nehemiah Action goal is 80 attendees.

#### **Kairos**

Fanny Rice will be attending the October 5-7 women's Kairos prison ministry weekend. Prayers, cookies, and financial support are requested in support of this weekend.

#### **Our Little Roses**

Sherre Henley will again be part of a medical mission trip to Honduras, including work at Our Little Roses. She is collecting small items to take to the girls through September 19th. Monetary donations are also welcome. Funds from reserve account for Our Little Roses will also be donated, with amount to be determined.

#### **Outreach via Parish Nursing Ministry**

The Parish Nurse ministry is sponsoring 3 part Diabetes workshops On October 9, 16, and 23. All sessions are at 6 pm. BayCare Health is providing speakers and materials on pre-diabetes identification and prevention, troubleshooting your diet, and partnering with healthcare to obtain optimal results. Our local ministry group will provide healthy refreshments. These workshops are being marketed to St. Mark's and community members. We are posting posters and providing flyers to neighboring Jewish Family Services, local libraries, assisted living centers, 2 local apartment communities, and supermarkets. A radio spot, as well as articles for local shopper news is being prepared. Registration is being handled by BayCare. We are hoping for 30 registrants, but can handle a maximum of 50. BayCare will provide Diabetes and cholesterol screening at our October 6 Blessing of the Animals.

### **PASTORAL CARE – Diana Overton**

## **STEWARDSHIP – Bill Lynch**

Fr. Bob and Bill Lynch attended the Stewardship workshop at Dayspring on August 25th. The workshop highlighted case studies of recent pledge drives at other parishes in the Diocese. After the workshop, Bill Lynch prepared a preliminary outline for St. Mark's pledge drive, then met with Fr. Bob to discuss changes and implementation. Bill will expand on the revised outline and related activities at the September Vestry meeting.

## **WORSHIP – Laura Jeanne Johnson**

Starting September 12th, Holy Eucharist will be celebrated on Wednesday Evenings at 6:30 p.m.

The Worship Team Leaders will meet on Wednesday, September 12th to go over the church calendar and plan for special needs for upcoming observances and celebrations.

## **YOUTH & FAMILIES – Anna Ashworth**

### **Catechesis of the Good Shepherd**

Orientation for parents and children for the new “school year” occurred on Wednesday, September 5<sup>th</sup>. Sunday, September 9, was the first day of Catechesis. Only one person has stepped up to volunteer to be an extra person in the classrooms (for Safeguarding God’s Children), and that person will not be available every Sunday. I will also help out, but I am also not always available either. In the event that there are not enough adults, classes may need to be combined, or in the case of the younger class, the half door to the nursery can be left open. However, neither of these options is ideal. We would really benefit from more volunteers.

### **Youth**

Paula Sandusky has been working hard with the youth and volunteers to renovate the Youth Room, and it is pretty much finished and looking fantastic! Great job! Paula has some volunteers, however she is also opening up Wednesday nights for “hang out time” for the youth, and she will need another person there with her for Wednesdays, so we will see how that goes – whether or not we have enough volunteers to make this happen every Wednesday. I will try to help out here as well, but I travel frequently and am not always in town. There is a service project planned mid-September to help clean up Tampa Bay’s shores. Paula is enthusiastic about the upcoming year!

## Treasurer's Report September 2018

Attached are the Balance Sheet, Income Statement, and Restricted Fund Summary for **August 2018**.

### Income

Overall Income for the month of August came in **under by \$11,191.15**. Additionally, we were **short in Pledge Income for August by \$9,160.67**. YTD Pledge income is **short by \$25,378.34**. For all income YTD we are **short by \$31,628.00**.

### Expenses

**Our expenses were under this month by \$6,092.00**. See Bookkeeper notes below.\*\* **We are under in expenses YTD by \$23,486.00**. See the As we go through the year, we need to keep in mind our budget and our cash flow, and keep our spending in line.

Notes from Bookkeeper in reference to August Expenses\*\*

1. #5036 monthly copier lease
2. #5081 inspections and repairs
3. #5055 pd quarterly
4. #5105 high usage in summer months church and youth house

### Cash Flow For the Month of August

Cash flow level is critically low - at the end of August our Operating bank balance is \$19,240.00. We can review fund balances to see if Vestry votes to release any money from funds to operating

As for cash flow, as of August 31st our Operating Account had a balance of **\$19,240.44**. **However, the following are transactions that were outstanding as of 8/3/2018:**

Starting Balance	\$ 19,240.44
Transfer from Ops to Restricted	\$ 1,519.09
Outstanding Checks from August	\$ 2,894.80
Operating Balance	\$ 14,826.55

### Other Financial Items:

Line of Credit

### Submitted by;

Pam Frost

Treasurer

**St. Mark's Episcopal Church**  
**Analysis of Revenues & Expenses - Detail**  
**September 2018**

<b>Accounts</b>	<b>MTD Actual (This Year)</b>	<b>MTD Budget (This Year)</b>	<b>YTD Actual (This Year)</b>	<b>YTD Budget (This Year)</b>	<b>Annual Budget (This Year)</b>
<b>Revenues</b>					
<b>Donor Tithes and Offerings</b>					
<b>Contribution Income</b>					
4000 - Plate	\$674.50	\$1,083.33	\$7,664.35	\$9,749.97	\$13,000.00
4005 - Current Year Pledges	\$27,304.00	\$31,666.67	\$214,761.00	\$244,502.01	\$339,501.98
4010 - Non-Pledge Offerings	\$6,508.00	\$4,583.33	\$39,793.00	\$41,249.97	\$55,000.00
4015 - Special Offering	\$0.00	\$566.67	\$2,463.00	\$5,100.03	\$6,800.00
<b>Total Contribution Income</b>	<u>\$34,486.50</u>	<u>\$37,900.00</u>	<u>\$264,681.35</u>	<u>\$300,601.98</u>	<u>\$414,301.98</u>
<b>Total Donor Tithes and Offerings</b>	<u>\$34,486.50</u>	<u>\$37,900.00</u>	<u>\$264,681.35</u>	<u>\$300,601.98</u>	<u>\$414,301.98</u>
<b>Other Income</b>					
4055 - Facilities Rental Income	\$1,600.00	\$1,450.00	\$14,078.75	\$13,050.00	\$17,400.00
<b>Total Other Income</b>	<u>\$1,600.00</u>	<u>\$1,450.00</u>	<u>\$14,078.75</u>	<u>\$13,050.00</u>	<u>\$17,400.00</u>
<b>Total Revenues</b>	<u><u>\$36,086.50</u></u>	<u><u>\$39,350.00</u></u>	<u><u>\$278,760.10</u></u>	<u><u>\$313,651.98</u></u>	<u><u>\$431,701.98</u></u>

**St. Mark's Episcopal Church**  
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**September 2018**

Accounts	MTD Actual (This Year)	MTD Budget (This Year)	YTD Actual (This Year)	YTD Budget (This Year)	Annual Budget (This Year)
<b>Expenses</b>					
<b>Personnel</b>					
<b>Clergy Compensation</b>					
<b>Rector</b>					
5000 - Rector - Stipend	\$4,927.84	\$4,833.33	\$19,711.38	\$19,333.32	\$33,833.31
5001 - Rector - Housing	\$2,083.33	\$2,666.67	\$24,933.32	\$27,266.68	\$35,266.69
5002 - Rector - Medical & Life Ins	\$530.58	\$2,224.17	\$3,414.07	\$8,896.68	\$15,569.19
5003 - Rector - Pension	\$1,262.01	\$1,350.00	\$5,048.04	\$5,400.00	\$9,450.00
5004 - Rector - Continuing Ed/Pro	\$0.00	\$208.33	\$0.00	\$1,874.97	\$2,500.00
5005 - Rector Sabbatical Yearly Con	\$0.00	\$125.00	\$0.00	\$500.00	\$875.00
5007 - Rector Business Expenses	\$93.88	\$166.67	\$1,818.80	\$1,500.03	\$2,000.00
5116 - Rector Travel/Mileage	\$0.00	\$250.00	\$670.86	\$2,250.00	\$3,000.00
<b>Total Rector</b>	<b>\$8,897.64</b>	<b>\$11,824.17</b>	<b>\$55,596.47</b>	<b>\$67,021.68</b>	<b>\$102,494.19</b>
<b>Other Clergy</b>					
5006 - Supply Clergy	\$0.00	\$100.00	\$1,481.17	\$1,200.00	\$1,500.00
5009 - Pastoral Associate	\$0.00	\$0.00	\$2,909.74	\$2,900.00	\$2,900.00
5014 - Rector Search	\$0.00	\$0.00	\$0.00	\$20,500.00	\$20,500.00
<b>Total Other Clergy</b>	<b>\$0.00</b>	<b>\$100.00</b>	<b>\$4,390.91</b>	<b>\$24,600.00</b>	<b>\$24,900.00</b>
<b>Total Clergy Compensation</b>	<b>\$8,897.64</b>	<b>\$11,924.17</b>	<b>\$59,987.38</b>	<b>\$91,621.68</b>	<b>\$127,394.19</b>
<b>Lay Staff Compensation</b>					
<b>Lay Staff Salaries</b>					
5008 - Child Care Salary	\$441.00	\$583.33	\$5,355.00	\$5,249.97	\$7,000.00
5010 - Parish Administrator	\$3,534.73	\$3,534.67	\$32,012.57	\$31,812.03	\$42,416.00
5015 - Music Director Salary	\$1,200.00	\$1,930.83	\$16,415.81	\$17,377.47	\$23,170.00
5020 - Lay Staff Pension Expense	\$318.13	\$318.08	\$2,863.17	\$2,862.72	\$3,817.00
5076 - Substitute Organist	\$0.00	\$66.67	\$0.00	\$600.03	\$800.00
<b>Total Lay Staff Salaries</b>	<b>\$5,493.86</b>	<b>\$6,433.58</b>	<b>\$56,646.55</b>	<b>\$57,902.22</b>	<b>\$77,203.00</b>
<b>Lay Staff Payroll Tax Expense</b>					
5025 - Lay Staff Payroll Taxes	\$256.89	\$416.67	\$3,346.00	\$3,750.03	\$5,000.00
<b>Total Lay Staff Payroll Tax Expense</b>	<b>\$256.89</b>	<b>\$416.67</b>	<b>\$3,346.00</b>	<b>\$3,750.03</b>	<b>\$5,000.00</b>
<b>Total Lay Staff Compensation</b>	<b>\$5,750.75</b>	<b>\$6,850.25</b>	<b>\$59,992.55</b>	<b>\$61,652.25</b>	<b>\$82,203.00</b>
<b>Other Personnel Expenses</b>					
5026 - Worker's Comp Insurance	\$0.00	\$73.33	\$501.00	\$659.97	\$880.00
<b>Total Other Personnel Expenses</b>	<b>\$0.00</b>	<b>\$73.33</b>	<b>\$501.00</b>	<b>\$659.97</b>	<b>\$880.00</b>
<b>Total Personnel</b>	<b>\$14,648.39</b>	<b>\$18,847.75</b>	<b>\$120,480.93</b>	<b>\$153,933.90</b>	<b>\$210,477.19</b>
<b>Building &amp; Grounds</b>					
5038 - Pest Control	\$130.00	\$258.33	\$2,070.00	\$2,324.97	\$3,100.00
5039 - Cleaning	\$1,800.00	\$1,950.00	\$18,050.00	\$17,550.00	\$23,400.00
5041 - Janitorial Supplies	\$251.21	\$125.00	\$1,310.72	\$1,125.00	\$1,500.00
5043 - Grounds and Landscaping	\$0.00	\$250.00	\$172.82	\$2,250.00	\$3,000.00
5061 - A/C and Heat	\$497.95	\$666.67	\$5,068.50	\$6,000.03	\$8,000.00
5062 - Plumbing	\$200.00	\$100.00	\$1,941.17	\$900.00	\$1,200.00
5063 - Electric and Lighting	\$0.00	\$41.67	\$397.75	\$375.03	\$500.00
5118 - Misc Repairs and Maintena	\$192.81	\$500.00	\$3,043.73	\$4,500.00	\$6,000.00
<b>Total Building &amp; Grounds</b>	<b>\$3,071.97</b>	<b>\$3,891.67</b>	<b>\$32,054.69</b>	<b>\$35,025.03</b>	<b>\$46,700.00</b>
<b>Diocesan Support</b>					
5045 - Diocesan Assessment	\$0.00	\$4,352.17	\$34,817.36	\$39,169.53	\$52,226.00
<b>Total Diocesan Support</b>	<b>\$0.00</b>	<b>\$4,352.17</b>	<b>\$34,817.36</b>	<b>\$39,169.53</b>	<b>\$52,226.00</b>
<b>Christian Formation</b>					
5040 - Adult Ministry	\$0.00	\$20.83	\$0.00	\$187.47	\$250.00
5050 - Catechesis of the Good S	\$0.00	\$33.33	\$178.50	\$299.97	\$400.00
5115 - Youth Group	\$20.85	\$41.67	\$220.65	\$375.03	\$500.00
<b>Total Christian Formation</b>	<b>\$20.85</b>	<b>\$95.83</b>	<b>\$399.15</b>	<b>\$862.47</b>	<b>\$1,150.00</b>
<b>Parish Life</b>					
<b>Fellowship</b>					
5085 - Parish Life	\$0.00	\$83.33	\$771.69	\$749.97	\$1,000.00
<b>Total Fellowship</b>	<b>\$0.00</b>	<b>\$83.33</b>	<b>\$771.69</b>	<b>\$749.97</b>	<b>\$1,000.00</b>



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<b>Worship</b>					
5032 - Altar	\$87.98	\$125.00	\$1,243.39	\$1,125.00	\$1,500.00
5075 - Music and Choir	\$0.00	\$250.00	\$1,845.31	\$2,250.00	\$3,000.00
5119 - St. Mark's Day	\$0.00	\$125.00	\$840.01	\$1,125.00	\$1,500.00
<b>Total Worship</b>	<u>\$87.98</u>	<u>\$500.00</u>	<u>\$3,928.71</u>	<u>\$4,500.00</u>	<u>\$6,000.00</u>
<b>General Ministries</b>					
5027 - Rector Discretionary	\$0.00	\$333.33	\$2,000.00	\$2,999.97	\$4,000.00
5046 - Diocesan Convention Expe	\$300.00	\$180.00	\$300.00	\$360.00	\$900.00
5082 - Outreach/Evangelism	\$0.00	\$100.00	\$447.28	\$900.00	\$1,200.00
5092 - Advertising	\$0.00	\$250.00	\$0.00	\$2,250.00	\$3,000.00
5093 - Vacation Bible School	\$0.00	\$150.00	\$750.00	\$750.00	\$750.00
5095 - Stewardship Expenses	\$0.00	\$100.00	\$0.00	\$200.00	\$500.00
5097 - Endowment Expenses	\$0.00	\$16.67	\$0.00	\$150.03	\$200.00
5110 - Vestry Development	\$0.00	\$125.00	\$70.95	\$1,125.00	\$1,500.00
5130 - Newcomer Ministry	\$0.00	\$41.67	\$0.00	\$375.03	\$500.00
<b>Total General Ministries</b>	<u>\$300.00</u>	<u>\$1,296.67</u>	<u>\$3,568.23</u>	<u>\$9,110.03</u>	<u>\$12,550.00</u>
<b>Total Parish Life</b>	<u>\$387.98</u>	<u>\$1,880.00</u>	<u>\$8,268.63</u>	<u>\$14,360.00</u>	<u>\$19,550.00</u>
<b>Administration</b>					
<b>Office Expenses</b>					
5035 - Office Equipment R&M	\$0.00	\$41.67	\$40.00	\$375.03	\$500.00
5036 - Copy Machine	\$708.44	\$291.67	\$6,375.96	\$2,625.03	\$3,500.00
5080 - Office Expenses	\$1,164.48	\$1,083.33	\$9,579.63	\$9,749.97	\$13,000.00
5081 - Security and Fire	\$210.00	\$291.67	\$5,332.54	\$2,625.03	\$3,500.00
5090 - Postage	\$64.60	\$62.50	\$474.73	\$562.50	\$750.00
<b>Total Office Expenses</b>	<u>\$2,147.52</u>	<u>\$1,770.84</u>	<u>\$21,802.86</u>	<u>\$15,937.56</u>	<u>\$21,250.00</u>
<b>Insurance</b>					
5055 - Property & Liability Insuranc	\$7,564.61	\$2,474.42	\$29,834.36	\$22,269.78	\$29,693.00
<b>Total Insurance</b>	<u>\$7,564.61</u>	<u>\$2,474.42</u>	<u>\$29,834.36</u>	<u>\$22,269.78</u>	<u>\$29,693.00</u>
<b>Diocesan Loan Payment</b>					
5057 - Interest Expense - Diocese	\$0.00	\$3,074.78	\$25,056.46	\$27,963.00	\$37,138.51
5074 - Loan - Diocese Prin Paymen	\$0.00	\$0.00	\$3,185.02	\$3,185.02	\$3,185.02
<b>Total Diocesan Loan Payment</b>	<u>\$0.00</u>	<u>\$3,074.78</u>	<u>\$28,241.48</u>	<u>\$31,148.02</u>	<u>\$40,323.53</u>
<b>Total Administration</b>	<u>\$9,712.13</u>	<u>\$7,320.04</u>	<u>\$79,878.70</u>	<u>\$69,355.36</u>	<u>\$91,266.53</u>
<b>Utilities</b>					
5100 - Telephone & Internet	\$343.59	\$350.00	\$3,069.44	\$3,150.00	\$4,200.00
5103 - Water-Facility	\$151.03	\$166.67	\$1,583.23	\$1,500.03	\$2,000.00
5105 - Electric - Facility	\$2,634.21	\$1,750.00	\$21,676.72	\$15,750.00	\$21,000.00
5108 - Gas	\$0.00	\$83.33	\$831.76	\$749.97	\$1,000.00
5109 - Trash & Solid Waste Asse	\$341.17	\$441.67	\$3,417.39	\$3,975.03	\$5,300.00
<b>Total Utilities</b>	<u>\$3,470.00</u>	<u>\$2,791.67</u>	<u>\$30,578.54</u>	<u>\$25,125.03</u>	<u>\$33,500.00</u>
<b>Total Expenses</b>	<u>\$31,311.32</u>	<u>\$39,179.13</u>	<u>\$306,478.00</u>	<u>\$337,831.32</u>	<u>\$454,869.72</u>
<b>Net Total</b>	\$4,775.18	\$170.87	(\$27,717.90)	(\$24,179.34)	(\$23,167.74)

**Accounts**

**Assets**

**Current Assets**

**Checking Accounts**

1600 - Fifth Third - Operating	\$20,386.55
1605 - Fifth Third - Restricted	\$58,074.03
1610 - Fifth Third - Memorial	\$21,758.87
1615 - Fifth Third Bank - Rector Discretio	\$6,707.92

**Total Checking Accounts** \$106,927.37

**Long Term Assets**

1504 - Endowment - at Diocese	\$27,283.41
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**Total Long Term Assets** \$27,283.41

**Total Current Assets**

**\$134,210.78**

**Fixed Assets**

**Buildings and Land**

1104 - Gunn Highway Property	\$490,000.00
1106 - Building and Contents	\$4,069,645.00
1110 - Forbes Property	\$387,999.00

**Total Buildings and Land** \$4,947,644.00

**Furniture and Equipment**

1100 - Equipment	\$380,457.59
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**Total Furniture and Equipment** \$380,457.59

**Total Fixed Assets**

**\$5,328,101.59**

**Total Assets**

**\$5,462,312.37**

**Liabilities, Fund Principal, & Restricted Funds**

**Liabilities**

**Loans Payable**

2116 - Diocese of SW Florida Loan	\$1,253,614.57
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**Total Loans Payable** \$1,253,614.57

**Total Liabilities**

**\$1,253,614.57**

**Fund Principal**

2999 - Fund Principal - Church	\$4,122,203.18
Excess Cash Received	(\$27,717.90)

**Total Fund Principal and Excess Cash Received** \$4,094,485.28

**Restricted Funds**

Total Temporary Restricted	\$114,212.52
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**Total Restricted Funds** \$114,212.52

**Total Liabilities, Fund Principal, & Restricted Funds**

**\$5,462,312.37**

St. Mark's Episcopal Church  
Summary of All Temp Rest Accounts  
January to September 2018

Accounts	Beginning Balance	Restricted Revenue	Restricted Expenses	Ending Balance
<b>Temporary Restricted</b>				
8511 - LEAF Contract Buyout	\$5,379.85	\$0.00	\$3,367.66	\$2,012.19
8910 - Parish Events	\$0.00	\$20.00	\$0.00	\$20.00
8911 - Drive Thru Nativity	\$508.62	\$20.00	\$475.45	\$53.17
8920 - North Property	\$541.50	\$0.00	\$0.00	\$541.50
8951 - Search Expenses	\$4,000.00	\$0.00	\$3,857.44	\$142.56
8960 - Mary Alice Gift	\$640.00	\$835.00	\$1,475.00	\$0.00
<b>Memorial Garden &amp; Columbarium</b>				
8780 - Memorial Garden	\$1,500.00	\$0.00	\$0.00	\$1,500.00
8800 - General Church Fund Memorial	\$16,410.86	\$5,000.00	\$734.86	\$20,676.00
<b>Total Memorial Garden &amp; Columbarium</b>	<b>\$17,910.86</b>	<b>\$5,000.00</b>	<b>\$734.86</b>	<b>\$22,176.00</b>
<b>Charity and Outreach</b>				
8240 - Dominican Republic	\$0.00	\$1,615.00	\$1,615.00	\$0.00
8290 - Men's Group	\$139.00	\$984.00	\$344.63	\$778.37
8330 - Good Friday Offering	\$0.00	\$175.00	\$175.00	\$0.00
8340 - UTO	\$57.00	\$0.00	\$57.00	\$0.00
8380 - Outreach/Evangelism	\$707.00	\$500.00	\$1,207.00	\$0.00
8720 - St. Mark's Day	\$529.00	\$0.00	\$0.00	\$529.00
<b>Total Charity and Outreach</b>	<b>\$1,432.00</b>	<b>\$3,274.00</b>	<b>\$3,398.63</b>	<b>\$1,307.37</b>
<b>Ministries "A"</b>				
8001 - Restricted Checking - Interest	\$238.56	\$0.00	\$0.00	\$238.56
8040 - Rector's Discretionary Fund	\$2,351.77	\$6,909.67	\$2,999.47	\$6,261.97
8070 - Music Fund	\$2,868.25	\$2,065.00	\$0.00	\$4,933.25
8080 - Capital Reserve	\$9,228.72	\$318.42	\$0.00	\$9,547.14
8082 - Endowment Fund	\$27,442.41	\$10,999.00	\$11,016.00	\$27,425.41
8110 - Youth Fund	\$1,148.78	\$0.00	\$237.17	\$911.61
8190 - Flowers	\$1,823.38	\$1,832.24	\$2,721.19	\$934.43
8200 - Vacation Bible School	\$0.22	\$765.00	\$470.40	\$294.82
8201 - VBS Scholarships	\$140.00	\$0.00	\$40.00	\$100.00
8203 - Summer Youth Program Scholarship	\$0.00	\$1,000.00	\$0.00	\$1,000.00
8230 - Breakfast/Coffee Hour	\$1,101.94	\$2,219.35	\$2,636.77	\$684.52
8260 - Sanctuary Lights	\$217.42	\$55.00	\$196.33	\$76.09
8271 - Adult Education	\$114.00	\$338.00	\$131.39	\$320.61
8440 - Baseball with the Bishop	\$0.00	\$150.00	\$0.00	\$150.00
8710 - Capital Campaign	\$4,793.43	\$0.00	\$0.00	\$4,793.43
8770 - T-shirts	\$364.00	\$290.00	\$0.00	\$654.00
<b>Total Ministries "A"</b>	<b>\$51,832.88</b>	<b>\$26,941.68</b>	<b>\$20,448.72</b>	<b>\$58,325.84</b>
<b>Ministries "B"</b>				
8010 - Catechesis of the Good Shepherd	\$4,776.42	\$0.00	\$1,890.00	\$2,886.42
8170 - Helping Hands	\$368.62	\$0.00	\$0.00	\$368.62
8210 - Kairos	\$0.00	\$125.00	\$125.00	\$0.00
8250 - Kerygma Books	\$602.14	\$95.00	\$0.00	\$697.14
8311 - Eagle Scout Project Funds	\$0.00	\$361.00	\$0.00	\$361.00
8560 - Cursillo	\$98.12	\$0.00	\$0.00	\$98.12
8580 - Mission	\$2,081.00	\$0.00	\$0.00	\$2,081.00
8590 - Bishop's Discretionary	\$0.00	\$282.00	\$282.00	\$0.00
8610 - Order of St Luke	\$239.05	\$50.00	\$0.00	\$289.05
8630 - Garden Club	\$1,573.00	\$478.00	\$1,746.51	\$304.49
8730 - Our Little Roses	\$4,998.47	\$1,005.00	\$1,560.00	\$4,443.47
8731 - OLR Mission Expenses	\$510.00	\$370.00	\$880.00	\$0.00
8750 - ECW	\$8,740.67	\$2,689.00	\$4,003.86	\$7,425.81
<b>Total Ministries "B"</b>	<b>\$23,987.49</b>	<b>\$5,455.00</b>	<b>\$10,487.37</b>	<b>\$18,955.12</b>
<b>Gifts for Specific Purchases</b>				
8390 - Votive Stand	\$63.11	\$75.24	\$38.98	\$99.37
8391 - Atrium Kiosk	\$3,000.00	\$0.00	\$0.00	\$3,000.00
8570 - Pew Bibles	\$2,215.72	\$0.00	\$0.00	\$2,215.72
8690 - Stained Glass	\$4,285.00	\$150.00	\$1,118.81	\$3,316.19
8930 - AED Machine	\$543.16	\$0.00	\$5.67	\$537.49
8970 - Euch Visitor Kits	\$0.00	\$357.40	\$357.40	\$0.00
8980 - Name Tag Fund	\$0.00	\$1,510.00	\$0.00	\$1,510.00
<b>Total Gifts for Specific Purchases</b>	<b>\$10,106.99</b>	<b>\$2,092.64</b>	<b>\$1,520.86</b>	<b>\$10,678.77</b>
<b>Total Temporary Restricted</b>	<b>\$116,340.19</b>	<b>\$43,638.32</b>	<b>\$45,765.99</b>	<b>\$114,212.52</b>