

Highlights of Vestry Meeting – October 10, 2017

Opening & Formation:

The meeting opened at 7:01 p.m. with prayer led by Fr. Allison. A quorum was present. A brief time of formation and discussion followed.

RECTOR'S REPORT

Forbes Property: Zoning Meeting October 16th. Conversation with parish with regard to selling once Zoning Hearing approval received. None of us needs to do anything or be at the hearing on the 16th. Vestry members will receive email updates from Michael Horner or Mary Jane Stagi, but this is for your awareness only. All responses will go through Charlie Towater. If all goes well on the 16th, the next step is for the Board of County Commissioners to vote at a land use meeting. If there is a red light from the meeting on the 16th, the Executive Committee will re-strategize with Michael Horner. Once there is a buyer, that is the time to schedule a conversation with the parish and take a voice vote of the congregation to proceed.

SENIOR WARDEN'S COMMENTS

Supply Clergy and Interim Ministry

We have a schedule for supply clergy, which Jillian will send out to the vestry. In December, we will have Fr. Peter Strimer as an interim rector. He has served in Seattle, WA and Ohio, and he was interim rector at Holy Innocents' in Valrico. He lives in Sarasota, and will be here part-time, Sundays, Wednesdays, and Fridays. Charlie passed out a sheet with photo and paragraph about Fr. Strimer. Having an interim here part-time is adequate, and will save us money that we can save for the expenses of hiring and moving the next rector. Canon Eric Cooter is the contact person for pastoral emergencies or if serious issues arise in the parish that need a priest to intervene.

Also mentioned was that Charlie has announced that the vestry is accepting candidates for seats opening on the vestry next year. There are forms in the office that candidates must sign. Others expressed that they have been talking to others who they think might be interested in becoming candidates.

JUNIOR WARDEN'S COMMENTS

We will rent a lift before Christmas to replace bulbs in the sanctuary. Roof drain leaks are showing up in more places. Sam is meeting with a plumber to evaluate fixes. The roof also needs to be coated. The stone layer of the paper is starting to erode and needs to be sealed. This will also help seal the roof seams. This is something we could do ourselves, to save labor costs.

COMMISSION REPORTS REVIEW

Anything that needs to be discussed not already covered in reports:

Anna Ashworth: Catechesis has enough volunteers, but youth classes still need more volunteers.

Cliff Opp: Bible Challenge will continue with Mary Alice Lopez and Alice Prucha.

Laura Jeanne Johnson: Has spoken with Jeff Jenkins about visitors and newcomers. We are currently sending welcome letters and we have new welcome folders. She is working on getting personalized church information for the packets. She will take suggestions for materials, and is looking for an appropriately substantial welcome table for outside.

Bill Lynch: We did not post pledge progress last week, but we will this Sunday now that we have a good number of cards returned.

Changes/Help needed?

Pam Frost: Vestry should make sure that vestry members are making announcements on Sundays. Fr. Roy pointed out that in the sanctuary, the priest is completely in charge; make sure you understand this. If you want to make an announcement, get his permission ahead of time.

TREASURER'S REPORT

Income

Income for September came up **significantly short in the amount of \$13,887.17**. Moreover, we are now only **\$4,000.00 over** for the year from what was budgeted. Unfortunately, the bump we were hoping for in September never materialized and we continue to track in the wrong direction. **More concerning is the fact that pledges are off for the year by approx \$13,000, which is a \$9,000 increase over last month. This points directly to where our revenue is off.** For October, pledge revenue needs to get back on track, or we will be going into the annual meeting with a revenue deficit once again.

Expenses For

Our expenses for the month of September were under by \$1,956, which is good news. Moreover, we are **\$12,336.56 under YTD for expenses** from what was budgeted. It is imperative that we keep our expenses down as we end the year. The only thing at this point that is keeping us in the positive (budget wise) is continuing to keep our spending in check.

Cash Flow For the Month of September

As for cash flow, as of September 31st our Operating Account had a balance of **\$56,011.02**. **However, the following are transactions that were outstanding as of 9/31/2017:**

Starting Balance	\$ 56,011.02
Transfer to Restricted for September 2017	\$ 8,579.80
Transfer to Operating from Rector Discretionary for September 2017	\$ 182.91
Transfer To Operating from Memorial	\$ 241.21
Outstanding checks from September 2017	\$ 4,479.74
Operating Balance	\$ 43,375.60

Outstanding bills as of 09/15/2017 **\$ 5,938.26**

2018 Budget

Preliminary budget has been put together by the Executive Committee. All ministries need to have their budget requirements/needs/changes for FY 2018 at this meeting. We need to have a budget to present to the Congregation at the Annual Meeting.

Pam Frost commented that it wasn't a good month – we were significantly short in revenue in September. Pledges are behind for the year, and we have gone through most of the bonus we had from the matching gift at the start of the year. Jillian will get the giving statements sent out. We did well with expenses this last month.

Approval of Financial Reports:

Sandi Gaudet moved to accept the September financial reports. The motion was seconded by Marva Duncan and the motion carried unanimously.

Budget

Ministry area budget requests were due at this meeting. Fran requests \$1,200 this year for outreach. Anna and Laura Jeanne requested the same levels as 2017. Bill's numbers came by email earlier today. Others who have requests to submit, please email them as soon as possible.

Conclusion:

The discussion was opened to reflections and final comments. Fr. Allison asked Jillian to leave the room at 8:40 p.m. and she returned at 8:59 p.m. A closing prayer was led by Fr. Allison. The meeting was unanimously adjourned at 9:02 p.m.

Jillian Ricardo, Secretary

Commission Reports, October 2017

SENIOR WARDEN'S REPORT – Charlie Towater

JUNIOR WARDEN'S REPORT – Sam Trotman

Hurricane Irma left us with lots of debris, but with the hard work of Susie Towater, Father Roy and all those who took time to help remove branches and clean up the grounds, things are back to pre-hurricane state.

The new hot water tank is installed, thanks to the efforts of Cliff Opp. There is still work pending such as the replacing the old fence, this work is planned for October 21st. There are few lights in the main church that are not functioning, these will be changed before the holiday season.

I would like to take this opportunity to thank Father Roy and Marcia for all that they have done for our St. Mark's family, we all will miss them very much.

ADULT EDUCATION – Cliff Opp

BUILDINGS & GROUNDS – Cliff Opp

COMMUNICATIONS – Vacant

ENDOWMENT – Bill Lynch

Nothing to report.

FELLOWSHIP – John Newton

MEMBERSHIP & GROWTH – Laura Jeanne Johnson

OUTREACH & EVANGELISM – Marva Duncan & Fran Weissing

10 people attended the September Hillsborough Organization for Progress and Equality house meeting. All attendees agreed to join as Network Members and attend the 10/23 HOPE Convention. St. Mark's now has 15 Network Members, with several other persons expressing support. We joined HOPE last year and are one on 19 churches in the county sponsoring HOPE. We need to include the \$200 per year sponsor fee to the Outreach Budget.

All transition items have been done for the Our Little Roses ministry transition and on-going status of our support. In September, we supported Sherre Henley and Gipcel Briceno in a medical mission trip to the orphanage and community this month, providing small personal items for the girls and cash to help with cost of the mission trip. September's Mexican Fiesta proceeds of over \$700 were earmarked for Our Little Roses and ECW is pledging support for the maintenance of our sponsored child. ECW has expressed an interest in expanding support to Our Little Roses.

Fr. Roy put out a call for supplies to help in the Hurricane Irma affected migrant community in Marco Island. A truckload was provided with only 4 days' notice.

A Kairos mission to Hernando County Correctional Institute was held, sponsored in part by St. Mark's. Helping Hands received 4 crocheted blankets from the wife of a member. She is interested in continuing her contribution to this ministry.

We continue to collect peanut butter and canned tuna for the food pantry at Jewish Family Services.

STEWARDSHIP – Bill Lynch

Nothing to report.

WORSHIP – Sandi Gaudet

YOUTH & FAMILIES – Anna Ashworth

Catechesis of the Good Shepherd

Good news is that we have about twelve people who will be helping out with the two Catechesis classes on a rotating basis. Judy Hamm had an Orientation and Lunch in September for the volunteers to get them familiar with the "atrium."

Youth

Unfortunately, of the four people who volunteered to help teach the youth class, only two have been able to actually do this. I plan to work with Sheila on improving this situation and recruiting more volunteers.